



US Army Corps  
of Engineers

# Construction Bulletin

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## CEMP-C

**Subject:** Chief of Engineers Construction Contractor of the Year Awards

**Applicability:** DIRECTIVE

1. **PURPOSE.** This construction bulletin (CB) provides information and guidance on the Chief of Engineers Construction Contractor of the Year Awards Program. The awards are given annually to recognize U.S. Army Corps of Engineers (USACE) construction contractors who perform in an outstanding manner, thereby making significant contributions to the national interest. This guidance is provided for all USACE Major Subordinate Commands (MSC) and districts having Military and/or Civil Works construction responsibilities.

### 2. BACKGROUND.

a. The Chief of Engineers Construction Contractor of the Year Awards Program was established by Engineer Regulation (ER) 672-7-1(FR) dated 1 February 1991. Several ER's addressing decorations, honors, and awards, including ER 672-7-1(FR), were rescinded by Engineer Circular (EC) 25-1-218 dated 1 March 1995 and replaced by ER 672-1-18 dated 1 March 1995, Incentive Awards.

b. Engineer Regulation 672-1-18 provides general guidance on implementing awards programs that are unique to USACE. This guidance includes the requirement for commanders to publish specified nominee eligibility criteria and nomination criteria. This CB provides nominee eligibility and nomination criteria for the Chief of Engineers Construction Contractor of the Year Awards Program.

### 3. POLICY.

a. It is the policy of the Chief of Engineers to recognize those construction contractors who have demonstrated excellence in the performance of their work. Each year, MSC commanders may nominate two construction contractors, one each from Military Programs and Civil Works, for "The Chief of Engineers Construction Contractor of the Year Award."

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b. The MSC's will establish their own criteria for the selection of contractors. However, the construction contract must have been physically completed within the previous calendar year and the nominated contractor must have received a final outstanding performance rating on DD FORM 2626, PERFORMANCE EVALUATION (CONSTRUCTION) during the preceding calendar year on the project for which nominated. The contractor shall not have had an interim or final unsatisfactory evaluation within the previous three years. The MSC's will establish programs for the solicitation of contractor nominations from districts based on the above criteria. Divisions will review the districts' nominees and, if suitable candidates exist, forward nominations to HQUSACE. Nominations must reach HQUSACE by 15 February, following the close of the calendar year for which the nomination is made. Negative replies are required. Nominations for the Civil Works Program, including Superfund projects, will be sent to CECW-OC and those for the Military Program will be sent to CEMP-C. A maximum of one nominee per program, per year, per MSC will be submitted to HQUSACE. Each nomination shall consist of the following:

(1) A letter (two pages maximum) providing contractor name and home office address, contract number and title, project location, project description including factors which added to the complexity of the work, size of contractor (large, small, or small and disadvantaged business), and contractor's "winning ways," i.e., the outstanding characteristics which the contractor displayed during performance of the work and which had a direct bearing on the nomination. The write-up will state whether or not the project was formally partnered and will include the number and nature of contractor claims.

(2) Copy of the outstanding performance evaluation.

(3) An appropriate citation (one paragraph) which will provide the basis for the nomination and will be utilized by HQUSACE during evaluation of the nominees.

c. Districts will establish programs in accordance with MSC guidance to evaluate contractors and forward their nominations to the MSC for possible submittal to HQUSACE.

d. HQUSACE will evaluate the nominees and, if appropriate candidates exist, recommend one from each program to the Chief of Engineers for approval. The sponsoring MSC or district will assure that appropriate arrangements are made with the selected contractors to receive the awards from the Chief of Engineers at an awards ceremony to be held in Washington, DC. The sponsoring district and MSC commander from each program should be present at the awards ceremony. The sponsoring organizations' chief of construction is also encouraged to attend the awards ceremony. A sponsoring district representative intimately associated with the construction project will present a 35 mm slide presentation approximately 10 minutes in length describing the

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project and contractor's performance. The cost of travel and per diem for MSC and district personnel attending the awards ceremony will be borne by the traveler's organization. The honorary award presented to the contractor will consist of a project specific plaque designed and procured by HQUSACE. There is no monetary stipend associated with this award. HQUSACE will provide for photographs to be taken and provide for news releases of the event for use in announcing recipients through district, MSC, and headquarters news publications, as well as appropriate trade journals.

4. This construction bulletin has been coordinated with the Operations, Construction and Readiness Division (CECW-OC). Our point of contact for this awards program is Ms. Denise Massihi, CEMP-CP, at telephone number 202-761-1486.

  
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